Classroom English

資訊教育領域課室指導語編輯委員

編輯委員

蔡明貴　校長

審稿委員

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Classroom　English

Chapter 1 Starting Class 開始上課

Unit 1 Greeting Students 開場白
-Common Greetings

- ◆ Hello, everyone.
- ◆ Good morning.
- ◆ Good afternoon.
- ◆ How are you doing today?
- ◆ It's time for class.
- ◆ Are you ready for class?
- ◆ I am your information teacher.

Unit 2 Checking Attendance 點名-

- ◆ Let's have a roll call.
- ◆ Raise your hand and say "Here!"
- ◆ Who's not here today? / Who is absent today?
- ◆ Where is Name?
- ◆ Why were you absent last Friday, Name?

Unit 3 Talking to Late Students 遲到學生處理方法

- ◆ Be on time.
- ◆ Why are you late?
- ◆ We started ten minutes ago. Where were you?
- ◆ Don't let it happen again.
- ◆ What have you been doing?
- ◆ I know you can do better next time.

Unit 4 Starting Class 開始上課

- ◆ Can everyone/you hear me?
- ◆ Please sit down, everyone.
- ◆ Let's begin today's lesson.
- ◆ It's time to begin, please stop talking.
- ◆ This will be better, try this.
- ◆ Are you ready?
- ◆ Everyone ...
- ◆ Pay attention.
- ◆ We'll learn how to...
- ◆ Who's next?
- ◆ Please listen carefully and follow my steps.
- ◆ Is everybody ready to start?
- ◆ Settle down now so we can start.
- ◆ I'm waiting for you to be quiet.
- ◆ We can start once everyone is quiet.
- ◆ We won't start until everyone is quiet.
- ◆ Stop talking and be quiet.
- ◆ Put your stuffs away, please.
- ◆ We will have 10 minutes break.
- ◆ What did you say?
- ◆ Pardon me?
- ◆ One more time, please.
- ◆ Say it again, please.

Unit 5 Explaining the Rules 解釋規則

- ◆ Please follow the rules.
- ◆ First……, then....... and finally.......
- ◆ You have five minutes to finish it.
- ◆ Do you get it? /Are you with me? /Do you understand? /Do you follow me?
- ◆ Any question?
- ◆ Is it OK so far?

Chapter 2 Teaching Students 教授學生

Unit 6 Covering Content 講解課程內容
-Explaining

- ◆ Do you remember what we learned last time?
- ◆ Let's review.
- ◆ Today we are going to learn …

Unit 7 Giving Instruction 下指令

- ◆ Stand up.
- ◆ Sit down.
- ◆ Come to the front, please.
- ◆ Stand in a row/line.
- ◆ Come over here.
- ◆ Go over there.
- ◆ Go ahead and….
- ◆ Show me/us_____.
- ◆ Put up your hand.
- ◆ Put down your hand.
- ◆ Listen up!

- ◆ Next, please!
- ◆ Let's stop here today.
- ◆ Can anyone point out the mistake?
- ◆ Draw the curtain
- ◆ Turn on / off your computer.
- ◆ Log in / out your account.
- ◆ Please type your password.
- ◆ Type with correct fingering
- ◆ Check your microphone / video
- ◆ Switch to ….
- ◆ Please enter/type….
- ◆ Push the button.
- ◆ Double clicks mouse.
- ◆ Turn up / down the volume
- ◆ Open / close / maximize/ minimize windows
- ◆ Zoom in / out images.
- ◆ Scan images.
- ◆ Open / close…file.
- ◆ Save your file.

Unit 8 Supervising/Encouraging Students 監督/鼓勵學生

- Supervising
- ◆ Stop talking.
- ◆ Eye to front
- ◆ Look to the left / the right.

- ◆ Turn around and face to me.
- ◆ Turn and face to the board.
- ◆ Listen up.
- ◆ Listen to what Name is saying.
- ◆ Attention!/Pay attention!
- ◆ At ease/relax/release.
- ◆ Leave that alone now.
- ◆ Stay in your seat.
- ◆ Don't wander off on your own.
- ◆ Hurry up.
- ◆ Louder / Speak up, Please.
- ◆ Voice down/Lower your voice.
- ◆ Faster.
- ◆ Slow down.
- ◆ Cheer up.
- ◆ No fighting.
- ◆ Please tidy up.
- ◆ Eyes to the front.
- ◆ Sit/ Stand still!

-- Encouraging

- ◆ Excellent /Outstanding/Super/Superb/Well done!/Perfect/ That's great!
- ◆ Wonderful/Terrific/Brilliant/Marvelous/Fantastic/Good job!
- ◆ I'm impressed!
- ◆ Bingo/ You're right!
- ◆ You got it. /You did it!

- ◆ Good memory!
- ◆ That's interesting!
- ◆ Wow! This is exciting!
- ◆ That is very kind of you.
- ◆ Don't worry about it.
- ◆ Don't worry, I'm sure you'll do better next time.
- ◆ Go for it!
- ◆ I knew you could do it!
- ◆ Try again! Keep going/ Keep trying
- ◆ Don't give up!
- ◆ Practice makes perfect.
- ◆ Try your best/Do your best
- ◆ That' much better! You're really improving.
- ◆ You will win next time.

Unit9　Information Technology Instruction 資訊課指導用語

- ♦ Wash your hands.
- ♦ Put on your mask.
- ♦ Take off your shoes.
- ♦ Keep your voice down.
- ♦ Do not eat/drink/run.
- ♦ Do not install game software.
- ♦ Do not install or use illegal software.
- ♦ Do not change the system settings.

- ◆ Do not destroy computer hardware.

- ◆ Turn on/off your computer.

- ◆ Turn on/off your microphone.

- ◆ Turn on/off your webcam.

- ◆ Put away your mouse/earphones/chair.

- ◆ Follow my steps.

- ◆ Switch the screen.

- ◆ Look at your screen.

- ◆ Enter your account/password.

- ◆ Log in/out.

- ◆ Open/Close window.

- ◆ Maximize/Minimize window.

- ◆ Zoom in/out.

- ◆ Save the file.

- ◆ Save as new file.

- ◆ Click the file/hyperlink.

- ◆ Right-click/Double-click on the file.
- ◆ Open/Close the browser.

- ◆ Search the Internet.

- ◆ Google it.

- ◆ Type the keywords.

- ◆ Be careful of your finger placement.

- ◆ Upload/Download the file.

- ♦ Press the key.
- ♦ Press a/b/c/d/e/f/g…
- ♦ Press the space bar.
- ♦ Press the enter/delete key.
- ♦ Press control key and C/V.
- ♦ Hold on the shift/control key.
- ♦ Copy/Paste the link.
- ♦ Your turn.
- ♦ Let's start.
- ♦ Time's up.
- ♦ The computer crashed.
- ♦ The computer/mouse doesn't work.
- ♦ The connection is bad.
- ♦ The screen is frozen.
- ♦ The Internet is down.
- ♦ Let me check.
- ♦ Computer Lab
- ♦ New Taipei City Government Education Department System
- ♦ Parent-teacher-student platform
- ♦ Google Classroom